



## MEETING MINUTES

### MENTAL HEALTH BOARD

Thursday, January 12, 2017 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: S. Johnson, K. Ruetzel, J. Taylor, C. Fleming, J. Sales, I. Ziaya, L. Murphy, R. Feiler, M. Pierce

Staff: J. Wingader

Presiding Member: S. Johnson, Board Chair

---

#### **Call to Order / Declaration of Quorum**

Chair Johnson declared a quorum and called the meeting to order at 7:06 pm.

#### **Approval of the December 8, 2016 Meeting Minutes**

Ms. Ruetzel moved approval of the December 8, 2016 meeting minutes, seconded by Ms. Feiler. The minutes were unanimously approved.

#### **Public Comment**

Kate Mahoney invited all to an open house at PEER Services; she announced that she would be leaving PEER Services and introduced Christine McCall as Interim Executive Director. Cindy Castro announced that Presence would hire a full time employee at the Evanston Public Library to help with outreach and programming. Jennifer Jenks reported staffing changes within Metropolitan Family Services.

#### **Discussion of Draft Bylaws**

Chair Johnson opened discussion about the new draft bylaws and noted changes from the previously approved bylaws. Ms. Ruetzel asked about additions; it was confirmed that the revised bylaws follow the standard format for all Boards, Committees and Commissions and reflect the new ordinance approved by Council on August 15, 2016, that governs the MHB. Mr. Pierce suggested that a working group form to review the new bylaws. Chair Johnson noted the language of Article 2, Section 2; new language reduces the Board's responsibilities. Ms. Ruetzel suggested that the Board consider Mr. Pierce's suggestion to form a working group. There was discussion about how to form the working group and about what body or department would be responsible for the formation of new mental health programs. Ms. Ruetzel discussed the Board's past responsibilities and current capacities. She also discussed including the Board's goals under Article 2, Section 3 and the Board's role in advocacy under Article 3, Section 2. There was discussion about adding specific goals and consideration of the EPLAN. Ms. Ruetzel and Ms. Ziaya agreed to serve on the working group.

#### **Discussion of 2018 Funding Priorities**

Ms. Fleming asked the Board to review the process for determining allocations. Topics discussed included language in the new ordinance, use of ZoomGrants questions and how the scoring model impacts allocations. There was consideration around whether using the scoring tool could provide more objectivity to the process. The Board also discussed the

process used by the prior working group to determine allocation amounts for 2016 applicants.

The Board agreed that the funding priorities are broadly stated and there was discussion about defining them more specifically for 2018. The Board requested a summary of other City funding, including CDBG, that MHB-funded agencies receive. Mr. Murphy asked about coordination of funding; members and meeting participants discussed collaborative organizations like the LAN 40, Cradle to Career, and the joint application and review process through ZoomGrants. The Board agreed to continue discussion about differentiating between direct mental health services and preventative services. There was discussion about which programs receiving funding in 2017 provide direct or indirect mental health services. Chair Johnson called for a working group to further review; Ms. Sales and Ms. Fleming agreed to undertake this.

### **Old Business**

Liaison assignments were confirmed for 2017.

### **Adjournment**

Ms. Taylor moved to adjourn the meeting, Ms. Fleming seconded the motion and it was approved unanimously. Meeting adjourned at 8:34 pm.

Respectfully submitted,  
Jessica Wingader  
Grants and Compliance Specialist